



General Position Information

Job Title: Deputy National Intelligence Officer, Military Issues

Position Number: PB160

Position Grade: GS-14

Salary Range: \$103,690 - \$159,286 (not applicable for detailees)

Vacancy Open Period: 03/16/2021 – 4/13/2021

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: DNI/MI/NIC

Duty Location: McLean, VA

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

Position Information

This is an opportunity for:

- An internal candidate to fill a GS-14 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade or one grade lower than the advertised position grade may apply.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:
 - Current ODNI permanent cadre.
- For a detailee assignment:
 - Current Federal Government employees. (Current GS employees at the same grade or one grade lower than the advertised position grade may apply.)

Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.
- A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

Component Mission

The Office of the Director of National Intelligence (ODNI) Deputy Director of Mission Integration (MI) serves as the Director of National Intelligence's (DNI) senior leader for intelligence integration across the IC enterprise. MI is responsible for ensuring customer outcomes by leading advances in collection and analysis that ensure the quality, timeliness, and utility of insights for the nation's decision-makers. Additionally, MI is responsible for increasing expertise and improving tradecraft at all levels through specialization, integration, and collaboration. MI is responsible for the strategic vision, direction, and planning to deliver a more integrated IC reflecting the collective wisdom of our collection and analytic components to advance, in support of the National Intelligence Managers, the Unifying Intelligence Strategies (UIS).

The National Intelligence Council consists of the senior most intelligence analysts supporting the Director of National Intelligence (DNI) in carrying out responsibilities as the head of the Intelligence Community (IC) and as the principal adviser to the President for intelligence matters related to national security. The NIC produces a variety of all-source, community-coordinated intelligence reports, including its flagship product, the National Intelligence Estimate – which represents the Intelligence Community's most authoritative statement on key national security issues. The NIC is part of the Directorate of Mission Integration (DMI) within the Office of the Director of National Intelligence. The DMI serves as the DNI's senior leader for intelligence integration across the IC enterprise and is responsible for ensuring the quality, timeliness, and utility of insights for the nation's decision makers as well as for increasing expertise and improving tradecraft.

Major Duties and Responsibilities (MDRs)

- Lead the IC's production of strategic analysis on Russia/Eurasia military issues of importance to United States (US) interests, and advise the DNI on key developments and issues.
- Manage the preparation, production, and coordination of National Intelligence Estimates and other IC coordinated papers on Russian military issues (IC Assessments, and Sense of the Community Memoranda).
- Act as the NIC lead on policy support for Russia/Eurasia military issues, ensuring that key policy customers are fully briefed and consulted on the IC's work on worldwide military issues.
- Provide authoritative guidance on priorities, based on customer needs and analytic requirements, for both national intelligence collection and analysis matters.
- Provide expert assessments to the DNI on collection and analysis regarding Russia/Eurasia military issues supporting the DNI's role of principal intelligence adviser to the President.
- Prepare and coordinate background papers and briefing books for the DNI's participation in the National Security Council Principals Committee and Cabinet meetings, and Congressional testimonies.
- Brief senior IC members, policymakers, military decision makers, members of Congress, and other major stakeholders, as necessary, on worldwide military issues.
- Review and analyze research and production plans on worldwide military issues of the Community's analytic components, identify redundancies and gaps; direct strategies to address gaps, and advise the DNI on gaps and shortfalls in analytic capabilities across the IC.
- Establish and foster liaison relationships with academia, the business community, and other non-government subject matter experts to ensure the IC has a comprehensive understanding of worldwide military issues.
- Recognize, value, build, and leverage diverse collaborative networks with the ODNI and across the IC.

- Plan, prepare, and present written and oral briefings to senior internal and external customers on significant intelligence issues; explain complex concepts to non-expert customers and tailor the product to correspond to customer needs.
- Develop and continually expand personal knowledge in area of expertise and achieve a government-wide reputation as a subject matter expert in this area.

Mandatory and Educational Requirements

- Extensive knowledge of military issues related to Russia/Eurasia/Europe and a deep understanding of relevant US foreign policy priorities: proven ability to synthesize complex military issues for senior policymakers.
- Extensive knowledge of the IC's analytic and collection communities and missions regarding Russia/Eurasia/Europe military issues sufficient to lead the IC's analytic production and identify collection requirements and gaps.
- Demonstrated interpersonal, organizational, and management skills and an expert ability to conceptualize and lead complex analytic projects.
- Demonstrated oral and written communications skills, including an expert ability to communicate effectively with people at all levels of the IC, deliver effective oral presentations, prepare finished intelligence assessments and other written products and represent the NIC in interagency meetings.
- Extensive knowledge of collection capabilities pertinent to Russia/Eurasia/Europe and proven ability to develop and implement comprehensive collection efforts.
- Creative problem-solving skills and initiative in carrying out mission responsibilities.

Desired Requirements

- Able to draw upon network of experts on Russia/Eurasia/Europe from outside the IC and outreach to that network to enhance IC analytic efforts.
- Experience in supporting OSD, JCS, and Combatant Commands policy and planning efforts.
- Working knowledge of and skills to use collaborative tools such as Intellipedia, A-Space, SharePoint, or other on-line Communities of Interest.

Key Requirements and How To Apply

Internal ODNI Cadre Candidates:

A complete application package must include:

1. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
2. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
3. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT:

Internal ODNI Cadre Candidates must submit an application through the classified [JobsDNI](#) website.

For current employees who do not currently have access to internal systems, applications should be sent to either Recruitment_TeamD@dni.gov (unclassified system) or DNI-HR-HRM-TEAMD-Mailbox@cia.ic.gov (classified system). Applicants experiencing technical issues may submit their application via email to either email system.

Applicants submitting via JWICS are requested to submit their materials to both salazbr@dni.ic.gov (Heather S.) and aclaalb@dni.ic.gov (Alex A.) in lieu of the group address above.

Current Federal Employees within the Intelligence Community (IC) applying for a Detail Assignment:

WHERE TO SUBMIT:

Applicants from within the IC must submit an application through the classified [IC Joint Duty Program website](#).

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees.

Applicants from federal agencies outside the IC applying for a Detail Assignment:

A complete application package must include:

1. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
2. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
3. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
4. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.
5. **SF-50 (if applicable):** Current or former Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record.

WHERE TO SUBMIT:

Applicants from federal agencies outside the IC should be sent to either Recruitment_TeamD@dni.gov (unclassified email system) or DNI-HR-HRM-TEAMD-Mailbox@cia.ic.gov (classified email system).

Applicants submitting via JWICS are requested to submit their materials to both salazbr@dni.ic.gov (Heather S.) and aclaalb@dni.ic.gov (Alex A.) in lieu of the group address above.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

What To Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment: Recruitment_TeamD@dni.gov

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities.

IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_Reasonable_Accommodation_WMA@cia.ic.gov and DNI_Diversity_WMA@cia.ic.gov, by unclassified email at DNI_DRA@dni.gov, by telephone at 703-275-3900 or by FAX at 703-275-1217. Your request for reasonable accommodation will be addressed on a case-by-case basis.

PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.