



General Position Information

Job Title: 17084 - Deputy National Intelligence Manager Near East - SNIS Executive Tier 1

Vacancy Open Period: 02/22/2019-3/15/2019

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: DDII/NIMC

Duty Location: McLean, VA

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

Position Information

This is an opportunity for:

- An internal candidate to fill a SNIS Executive Tier 1 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Only Senior Service (SNIS, SES, SIS, DISES, DISEL) candidates may apply. GS employees may not apply.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:
 - Current ODNI permanent cadre.
- For a detailee assignment:
 - Current Federal Government employees. Only Senior Service (SNIS, SES, SIS, DISES, DISEL) candidates may apply. GS employees may not apply.

Salary Determination



- The ODNI uses a rank-in-person system in which rank is attached to the individual. A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current GS grade and salary.
- A current Federal Government employee, selected for a detail, will be assigned to the position at his or her current grade and salary.

Component Mission

The National Intelligence Management Council (NIMC) is comprised of the regional and functional National Intelligence Managers (NIM) who led IC Integrated Mission Management (IMM): the strategic prioritization, coordination, and deconfliction of intelligence activities to align the interdependent disciplines of collection, analysis, and counterintelligence. The NIMs carry out their mission by orchestrating IC efforts and influencing resource allocations on key focus areas, intelligence gaps, initiatives, and challenges as defined in their Unifying Intelligence Strategies (UIS) but also during times of crisis. National Intelligence Managers (NIMs) serve as the focal point within the ODNI for all activities related to their regional or functional mission area as well as being the DNI's principal advisors for IC oversight and coordination of their respective mission areas. The Office of the Director of National Intelligence (ODNI) National Intelligence Manager for Deputy National Intelligence Manager for Near East (NIM-NE) oversees and integrates all aspects of the Intelligence Community's (IC) collection and analytic efforts against the NE areas of responsibility. NIM-NE serves as the single focal point within the ODNI for all activities related to the area of responsibility and serves as the DNI's personal representative on the issue. The NIM-NE maintains senior-level contacts with the intelligence, policy making, finance, war-fighting and communities to ensure that the full range of intelligence requirements related to the Near East areas of responsibility are met on a daily basis, while setting strategic guidance to enhance the quality of IC collection and analysis over the longer term.

Major Duties and Responsibilities (MDRs)

- Assist NIM for Near East in directing and overseeing national intelligence related to the NIM-NE area of responsibility; set collection, analysis, and intelligence operations priorities on behalf of the ODNI, in consonance with the National Intelligence Priorities Framework and direction from the National Security Staff.
- Assist NIM for Near East in determining the state of collection, analysis, or intelligence operations resource gaps; develop and publish a UIS which identifies and formulates strategies to mitigate gaps; advise the IMC and Integration Management Board of the gaps, mitigation strategies, progress against the strategies, and assessment of the effectiveness of both the strategies and the closing of the intelligence gaps.
- Develop integrated collection strategies in concert primarily with the National Intelligence Collection Officer (NICO) for NIM-NE as directed by the NIM Near East.
- Influence policy development and strategy implementation for the IC on the Near East region.
- Develop IC-level analytic production strategies in concert with the National Intelligence Council to ensure major shortfalls on the Near East area of responsibility being examined either as a community or by individual analytics.



- Evaluate and determine the state of analysis by assessment of the quality of analysis and ensure competitive and alternative analysis is conducted on high-priority topics.
- Identify research and developmental opportunities in order to defend, advocate for, and institute justifications for continued, additional or dedicated funding.
- Liaise with community elements to drive greater intelligence integration, perform outreach, and ensure resources and priority attention is given to targets.
- Administer NIM Near East resource allocations, budget processes and activities, to include the establishment of controls to ensure NIM Near East equities remain within budget.
- Direct and oversee advocacy initiatives to integrate and optimize contributions from current and planned technical, analytic, and openly available sources.
- Lead, manage, and direct a professional level staff, evaluate performance, collaborate on goal setting, and provide feedback and guidance regarding personal and professional development opportunities.
- Brief senior United States Government policymakers, IC, and Department of Defense officials, members of Congress, Foreign Partners, and other major stakeholders as necessary on analytic enterprise issues and emerging trends concerning the NIM-NE area of responsibility.
- Liaise with ODNI leadership to develop innovative approaches, and provide structured recommendations focused on the advancement of integrated analysis and collection intelligence activities, and broader ODNI goals.

Mandatory and Educational Requirements

- Expert knowledge of IC structures, capabilities, operational mechanisms, and ability to anticipate issues relevant to enterprise mission management of NIM-NE issues, including collection and analysis.
- Mastery knowledge of the IC's collection or analytic architecture as related to NIM-NE and expertise working on the NIM-NE target across multiple collection or analytic disciplines.
- Superior interpersonal and negotiation skills, and the ability to build consensus, work effectively, and independently exert influence to major stakeholders.

Desired Requirements

- Senior management experience in either mission management, collection, or analysis of a significant IC or interagency component related to the Near East region specifically. Field experience is highly desired.
- Expert knowledge of IC structures, capabilities, operational mechanisms, and ability to anticipate issues relevant to enterprise mission management of Near East issues, including collection and analysis.
- Superior oral and written communication skills, including the ability to clearly convey complex information and technical data to all levels of management.

Key Requirements and How To Apply



Internal ODNI Candidates:

A complete application package must include:

- a. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- b. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
- c. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
- d. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: Applications should be sent to either DNI-MSD-HR-RR-Team_D_WMA@dni.ic.gov (classified email system) or Recruitment_TeamD@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both clrkmon@dni.ic.gov (*Monica J.*) and aclale@dni.ic.gov (*Alex A.*) in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

Current Federal Employees Applying for a Detail Assignment:

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. **Applicants from within the IC must submit an application through the classified [IC Joint Duty Program website](#).**

Applicants from federal agencies outside the IC must provide:

- a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.
- b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
- d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

- e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record. Please disregard if you are not a Federal Government employee.
- f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: Applications should be sent to either DNI-MSD-HR-RR-Team_D_WMA@dni.ic.gov (classified email system) or Recruitment_TeamD@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both clrkmon@dni.ic.gov (*Monica J.*) and aclaale@dni.ic.gov (*Alex A.*) in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

To verify receipt of your application package ONLY, you may call 703-275-3663 .

What To Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 703-275-3663 ; Email: Recruitment_TeamD@dni.gov

Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_COO_TM_EEOD_RA_WMA@cia.ic.gov, by unclassified email at DNI-EEOD_WMA@cia.ic.gov, by telephone at 301-243-0704 or by FAX at 301-243-1200. Your request for reasonable accommodation will be addressed on a case-by-case basis. **PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.**



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N