



# OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

## General Position Information

**Job Title:** Director / Defense Strategic Issues -SNIS Professional Tier - 1

**Salary Range:** N/A (not applicable for detailees)

**Vacancy Open Period:** 1/24/2020 – 1/24/2021

**Position Type:** Cadre, Detailee

**Who May Apply:** Internal ODNI Candidates, Detailees

**Division:** DNI/NSP/IC DOD/SI

**Duty Location:** Washington, D.C.

**Security Clearance:** TS/SCI with CI Polygraph

**Travel Required:** 0-25% Travel

**Relocation Expenses:** For new ODNI employees, reimbursement for relocation is discretionary based on availability of funds.

**Job Interview Travel:** Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

## Position Information

This is an opportunity for:

- An internal candidates to fill a SNIS Professional Tier -1 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

## Who May Apply

Senior Service (SNIS, SES, SIS, DISE, DISEL) candidates may apply, and GS employees one below may apply.

Former members of the Peace Corps may be considered for ODNI employment only if five full years have elapsed since separation from the Peace Corps.

- For a cadre assignment:
  - Current ODNI permanent cadre.
- For a detailee assignment:



- Current Federal Government employees. Senior Service (SNIS, SES, SES, DISE, DISEL) employees at the same grade or one below may apply.)

## Salary Determination

- The ODNI uses a rank-in-person system in which rank is attached to the individual.
- A selected ODNI candidate or other Federal Government candidate will be assigned to the position at the employee's current grade and salary.

**\*\*\*OPEN UNTIL FILLED: This announcement will be open until the position is filled. Cut-off points are scheduled in two-week intervals. After each cut-off point, all compliant applicants received during the previous two weeks will be reviewed for consideration.\*\*\***

## Component Mission:

National Security Partnerships synchronizes IC support and whole of government efforts with federal, state and local governments, the private sector and the Department of Defense, ensuring IC outreach is coordinated, timely and relevant. It also provides key leadership for activities in four domains that operate across national sectors – aviation, maritime, space and cyber -- bringing the IC's activities in these domains into alignment, and facilitating coordinated engagement internal to the ODNI, across the IC and with the rest of the federal government.

**IC-DOD Office Mission:** The Office of the Assistant Director of National Intelligence for IC-Department of Defense Coordination (ADNI/IC-DoD) synchronizes the IC-Department of Defense partnership, ensuring IC priorities, resources, initiatives and policy is fully socialized and informed by key DOD stakeholders. The IC-DoD division office places priority on aligning essential Intelligence Community efforts with Defense Department core missions. To do so requires extensive engagement internal to the ODNI, across the IC-DoD and the rest of the federal government. Office core functions include but are not limited to developing and leading enterprise management initiatives; oversight and management of the military DNI representative program; and Directorate representation on key internal and external governance and resource boards.

## Major Duties and Responsibilities:

Under the direction of the ADNI for IC-DOD Coordination, provide senior executive leadership and management.

Serve as principal advisor to the ADNI on significant strategic issues related to relationships among IC and DOD organizations. Provide subject matter expertise to support DNI and PDDNI decision making.

Oversee formulation of strategic plans related to complex IC-DoD issues. Provide staff direction and guidance to resolve problems, further integration and achieve efficiencies.

Assess Intelligence Community alignment and performance in satisfying DOD requirements in concert with National Intelligence Strategy (NIS) mandated goals.

Create and shape IC policy to further information-sharing in support of the Defense Intelligence Enterprise (DIE). Provide subject matter expertise to DIE policy development, as requested.

Oversee and facilitate national-level customer engagement plans across the DIE, Combatant Commands, and U.S. Coast Guard and as applicable, the National Guard Bureau.



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Develop and lead specific IC-DOD enterprise management initiatives, to include but not limited to foundational military intelligence (FMI), OSINT/PAI, homeland defense and IC support to National Defense Strategy (NDS) implementation. Lead and/or support congressionally driven actions, as designated by the ODNI.

Lead a professional staff, assess performance, oversee goal setting, and provide feedback on personal and professional development. Interact with managers to ensure compliance and collaboration with policies which aids in developing the organizational culture.

## **Mandatory Requirements:**

Demonstrated success in senior level positions. Extensive experience implementing results-oriented transformational change with resourcefulness and creativity.

Superior leadership capability, with the experience to effectively communicate organizational vision and align employee and program performance to the mission.

Expertise working in an interagency environment, Strong strategic and tactical planning and understanding of complex intelligence, operations, and security issues; expert critical thinking and analytical skills required to propose innovative policies and solutions for decision makers.

Solid knowledge of the IC and DOD, to include the roles and capabilities of member agencies.

Demonstrated understanding of complex issues related to intelligence support to military operations.

Broad knowledge of evolving DOD and IC policies, strategies, doctrine, and capabilities particularly in the areas of foundational military intelligence (FMI), targeting, IC-DOD C4ISR capabilities and emerging military doctrine and technologies.

## **Desired Qualifications**

Prior Military Experience and/or civilian experience working in a DoD element such as a Combat Support Agency, the Joint Staff, USDI, or a Combatant Command.

## **Key Requirements and How to Apply**

***Internal ODNI Cadre Candidates must submit an application through the classified [JobsDNI](#) website.***

For current employees who do not currently have access to internal systems, applications should be sent to either DNI\_COO\_TM\_HR\_OPS\_TEAM\_A\_WMA@cia.ic.gov (classified email system) or Recruitment\_TeamA@dni.gov (unclassified email system).

Applicants experiencing technical issues may submit their application via email to either email system.

Applicants submitting via JWICS are requested to submit their materials to both portifa@dni.ic.gov (*Faith P.*) and bankssal@dni.ic.gov (*Sandra B.*) in lieu of the group address above.

All attachments should be in Microsoft Word or Adobe PDF format.



Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

## **CURRENT FEDERAL EMPLOYEES APPLYING FOR A DETAIL ASSIGNMENT:**

**Applicants from federal agencies within the Intelligence Community (IC)** may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. ***Applicants from within the IC must submit an application through the classified IC Joint Duty Program website.***

## **Applicants from federal agencies outside the IC must provide:**

- a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.
- b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.
- d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
- e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record. Please disregard if you are not a Federal Government employee.
- f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

**WHERE TO SUBMIT:** Applications should be sent to either DNI\_COO\_TM\_HR\_OPS\_TEAM\_A\_WMA@cia.ic.gov (classified email system) or Recruitment\_TeamA@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both portifa@dni.ic.gov (*Faith P.*) and bankssa@dni.ic.gov (*Sandra B.*) in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

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## **All Applicants:**

**APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.**



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Your application **MUST** be received by midnight on the closing date of this announcement. Applications received after the closing date will **NOT** be eligible for consideration.

To verify receipt of your application package **ONLY**, you may call 703-275-3799.

## What to Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted **ONLY** if they have been selected for an interview.

## Agency Contact Information

ODNI Recruitment; Phone: 703-275-3799; Email: [Recruitment\\_TeamA@dni.gov](mailto:Recruitment_TeamA@dni.gov)

## Other Information

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

**REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES:** The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. **IF YOU NEED A REASONABLE ACCOMMODATION** for any part of the application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at [DNI\\_Reasonable\\_Accommodation\\_WMA@cia.ic.gov](mailto:DNI_Reasonable_Accommodation_WMA@cia.ic.gov) and [DNI\\_Diversity\\_WMA@cia.ic.gov](mailto:DNI_Diversity_WMA@cia.ic.gov), by unclassified email at [DNI\\_DRA@dni.gov](mailto:DNI_DRA@dni.gov), by telephone at 703-275-3799 or by FAX at 703-275-1217 . Your request for reasonable accommodation will be addressed on a case-by-case basis. **PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOC EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.**